

IAMSA GROUP INC. (IAG)



Additional Questionnaire to Verify Compliance with Rules and Regulations

FROM: TECHNICAL DEPARTMENT

TO: All Internal Auditors and Marine Surveyors performing audits and inspection services.

DATE: May 16th, 2019

SUBJECT: Compliance check list

GENERAL REQUIREMENTS:

According to The ISM Code, clause 1.2.3.1 “Safety Management System (SMS) should ensure compliance with mandatory rules and regulations”

CHECK LIST TO VERIFY COMPLIANCE

Any answer “NO” is a non-conformity

Where to look for	Must be in Compliance with	Check	Remarks
Statutory Certification	Completeness Accuracy Validity		
EPIRB/SART	Battery Expiry date		
Officer’s certificates of competency and Flag State (FS) Endorsements	Do the officers have both, national certificates and FS endorsements as required by STCW?		
Rating endorsement and STCW certificates	Do all rating have both, national certificates or Seaman Book and FS endorsements as required by STCW?		
Medical Certificates	Do all crew have valid medical certificates as required by MLC 2006?		
Manning	Is vessel manned in compliance with MSMC?		
Hour of rest	Is rest period in compliance with STCW? In accordance with MLC 2006 the minimum hours of rest for all seafarers are: 10 hours in any 24 hour period; and, 77 hours in any 7 day period. Hours of rest may be divided into no more than 2 periods one of which shall be at least 6 hours in length.		
Provisions	Are provisions adequated for indended voyage according to MLC 2006?		
Crew Complaints	Does the Crew have any compliants under MLC? Does the Crew the procedure for complaints?		
Records regarding drills, training session and Safety Committee Meeting <i>SOLAS Ch II-1 Reg 15</i>	Fire Drill		Last
	Abandon Ship Drill		Last
	Enclosed Space entry drill		Last
	Last Safety Committee Meet.		Last
	Last training Session		Last
Life Boat and Rescue Boat <i>SOLAS Ch II-1 Reg 19</i>	Date lifeboat / Rescue Boat lowered/manouvered According to SOLAS		Last

Defective lifeboat arrangements	Degree of Corrosion Degree of Wastage Of lifeboat davits or sheaves and hooks.		Davits Sheaves Hooks
Liferafts	HRU Expiry date		
Launching/Embarkation Instructions	Are posted instructions next to lifeboats and liferaft?		
Charts	Last Notice to Mariner		
	Last Charts update		
	Are publications updated?		
ECDIS	Is ECDIS being used for Navigation?		
	Last update		
	Are officers trained in specific ECDIS type?		
MAINTENANCE General Maintenance	Is the ship clean, orderly? Has the ship records to reflect the proper following of the SMS?		
General condition of hull, Coating condition	Is the general condition of hull acceptable?		<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Winch & Windlass Brake Band Condition	Free hydraulic leaks?		Brakes: <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Condition of deck and accommodation super structure	Is acceptable		<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
FIRE DUMPERS Quick of self-closing devices. Remote control condition	Handles and wire found in good condition		<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
	Dampers and closing devices Fire screen doors According to FSS Code Ch. 7		<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
E/R Fixed CO ₂ firefighting system	Is the system operational?		
	Temporary safety pins used for installation and servicing removed and bottles connected?		
Fixed pressure Water-spraying and Water-mist Fire- Extinguishing Systems	Is the water supply valve to automatic pump open and system charged?		
	Is the Fixed pressure Water-spraying/Water-mist Fire-Extinguishing System operating in accordance with FSS Code Chap. 7?		

Emergency Alarms	Smoke/Flame Detectors Operational		
	Fire Alarm Panel Operational		
Fire doors	Are fire doors self closing?		
Fire Hoses and Nozzles	Are them free of leaking?		
Fire Pumps inoperable/inefficient	Are pumps individually tested with two hoses supplying water to the extremities of the vessel to ensure adequate pressure?		
Marking of lifesaving and emergency equipment storage, vents, air pipes, etc.	Is the equipment storage clearly marked and in good working condition?		
Hosekeeping of E/R	Is the E/R clean? No oil leaks, no oily rags,		
	Clean bilges and tanktops		
	No collection buckets or containers placed below machinery or pipes to collect seepage or leaks?		
	All bilge alarms in engine spaces incl. BT room and SG room are operational		
Sewage treatment system	Sewage treatment system operational?		
ECA Emmision Control Area	Vessel trading in ECA has compliant fuel on board and initiated changeover procedures?		
Garbage Disposal	Has uncomminted food wasted been disposed in a special area? MARPOL Annex V		
Emergency generator	Last Emergency Generator Test		
	Is Emergency Generator connecting properly to emergency switchboard?		
	Both means of starting in order?		
	Other self-contained power sources onboard (If any) are operational?		
	Low insulation alarm settings are properly set, no alarms on		

	main and emergency switchboard.		
Oily water separator Ppm alarm	Is OWS operable? (Last operation)		
	Is discharge line clean?		
	Is the Inside of discharge pipe free of oil, oily or dirty?		
	No by pass line fitted to oil filtering equipment has been observed.		
	Is 15 ppm alarm operable?		
	Automatic stopping device operable? (3 Way valve/pump stop/dual valves)		
	Are the C/E and 2/E able to demonstrate the operation of the OWS?		
	Does the electronic record in the monitor reflect the record in the Oil record book?		
Hydrostatic Testing	Bunker/Cargo Line Hydrostatic Test Pressure & Date		
Emergency Lighting	Are there are any non-operational emergency lights?		
Emergency Exits	The emergency exits are free of any obstructions on the entire escape route.		
Risk Assessment And Code of Safe Working	Are there any evidence for Risk Assessment?		
	PPE / Working clothes		
	Standards for hold access		
	Stop controls		
Voyage Planning	Is the Voyage Planning implemented according to IMO Resolution A.893(21), adopted on 25 November 1999, "Guidelines for voyage planning"		

Technical Department