

IAMSA BUREAU OF SHIPPING LLC**TECHNICAL DEPARTMENT**

TO: Maritime Security Auditor & Marine Safety Auditor

SUBJECT: Requirements for personnel assigned to conduct ISM & ISPS Code verification and certification

PURPOSE: This Marine Circular advises concerning our Organization's requirements to be assigned as ISM & ISPS Code Auditor

APPLICATION: Immediate

REQUIREMENTS:

- 1.0 Auditors should be able to demonstrate knowledge of ship operations and the auditing of management system in accordance with ISO 19011 or The ISM Code.
- 2.0 Auditors performing ISPS Code verification and certification must complete and approve ISPS Course training course.
- 3.0 Continuous updating is necessary in order to be informed about the changes or revisions of the system.
- 4.0 Copy of ISPS & ISM Code training course is mandatory, except those courses duly certified by IRCA or similar international accreditation body. This requirement is mandatory prior to designate an individual as ISM and/or ISPS Code Auditor. If Iamsa conduct as training course for auditors the program shall be designed according to IMO regulations.
- 5.0 The following documents are necessary for evaluation and approval as marine auditor for safety and/or security:
 - 5.1 Application/ Updating
 - 5.2 Resume (updated CV)
 - 5.3 Copy of ISPS and / or ISM Training course (according to item 5.0)
 - 5.4 Previous experience in auditing
 - 5.5 Copy of the License or Title as Naval Architect, Captain, Chief Engineer, etc
 - 5.6 Criminal record

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